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OMB No. 1124-0006; Expires July 31, 2023

U.S. Department of Justice
Washington, DC 20530

Exhibit A to Registration Statement Pursuant to the Foreign Agents Registration Act of 1938, as amended

INSTRUCTIONS. Furnish this exhibit for EACH foreign principal listed in an initial statement and for EACH additional foreign principal acquired subsequently. The filing of this document requires the payment of a filing fee as set forth in Rule (d)(1), 28 C.F.R. § 5.5(d)(1). Compliance is accomplished by filing an electronic Exhibit A form at https://www.fara.gov.

Privacy Act Statement. The filing of this document is required by the Foreign Agents Registration Act of 1938, as amended, 22 U.S.C. § 611 *et seq.*, for the purposes of registration under the Act and public disclosure. Provision of the information requested is mandatory, and failure to provide this information is subject to the penalty and enforcement provisions established in Section 8 of the Act. Every registration statement, short form registration statement, supplemental statement, exhibit, amendment, copy of informational materials or other document or information filed with the Attorney General under this Act is a public record open to public examination, inspection and copying during the posted business hours of the FARA Unit in Washington, DC. Statements are also available online at the FARA Unit's webpage: https://www.fara.gov. One copy of every such document, other than informational materials, is automatically provided to the Secretary of State pursuant to Section 6(b) of the Act, and copies of any and all documents are routinely made available to other agencies, departments and Congress pursuant to Section 6(c) of the Act. The Attorney General also transmits a semi-annual report to Congress on the administration of the Act which lists the names of all agents registered under the Act and the foreign principals they represent. This report is available to the public in print and online at: https://www.fara.gov.

Public Reporting Burden. Public reporting burden for this collection of information is estimated to average .22 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Chief, FARA Unit, Counterintelligence and Export Control Section, National Security Division, U.S. Department of Justice, Washington, DC 20530; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

1. Name of Registrant
Polish Institute of International Affairs - Washington DC Office LLC

2. Registration Number
7134

3. Primary Address of Registrant
1001 Connecticut Ave NW Suite 607, Washington, DC 20036

4. Name of Foreign Principal
Polish Institute of International Affairs

5. Address of Foreign Principal
Warecka 1 A
Warsaw
POLAND

6. Country/Region Represented
POLAND

7. Indicate whether the foreign principal is one of the following:

- ☐ Government of a foreign country [1]
- ☐ Foreign political party
- ☒ Foreign or domestic organization: If either, check one of the following:
  - ☐ Partnership
  - ☐ Corporation
  - ☐ Association
  - ☐ Committee
  - ☐ Voluntary group
  - ☒ Other *(specify)* Institute
- ☐ Individual-State nationality _____

8. If the foreign principal is a foreign government, state:

a) Branch or agency represented by the registrant

b) Name and title of official with whom registrant engages

1 "Government of a foreign country," as defined in Section 1(e) of the Act, includes any person or group of persons exercising sovereign de facto or de jure political jurisdiction over any country, other than the United States, or over any part of such country, and includes any subdivision of any such group and any group or agency to which such sovereign de facto or de jure authority or functions are directly or indirectly delegated. Such term shall include any faction or body of insurgents within a country assuming to exercise governmental authority whether such faction or body of insurgents has or has not been recognized by the United States.

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9. If the foreign principal is a foreign political party, state:

a) Name and title of official with whom registrant engages

b) Aim, mission or objective of foreign political party

10. If the foreign principal is not a foreign government or a foreign political party:

a) State the nature of the business or activity of this foreign principal.

Research and Analytical Institute

b) Is this foreign principal:

Supervised by a foreign government, foreign political party, or other foreign principal	Yes ☐ No ☒
Owned by a foreign government, foreign political party, or other foreign principal	Yes ☐ No ☒
Directed by a foreign government, foreign political party, or other foreign principal	Yes ☐ No ☒
Controlled by a foreign government, foreign political party, or other foreign principal	Yes ☐ No ☒
Financed by a foreign government, foreign political party, or other foreign principal	Yes ☒ No ☐
Subsidized in part by a foreign government, foreign political party, or other foreign principal	Yes ☐ No ☒

11. Explain fully all items answered "Yes" in Item 10(b).

Item 10(b) Financed: Funded by Act of Polish Parliament

12. If the foreign principal is an organization and is not owned or controlled by a foreign government, foreign political party or other foreign principal, state who owns and controls it.

Registrant is controlled by the Board of Directors of Polish Institute of International Affairs.

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EXECUTION

In accordance with 28 U.S.C. § 1746, and subject to the penalties of 18 U.S.C. § 1001 and 22 U.S.C. § 618, the undersigned swears or affirms under penalty of perjury that he/she has read the information set forth in this statement filed pursuant to the Foreign Agents Registration Act of 1938, as amended, 22 U.S.C. § 611 *et seq.*, that he/she is familiar with the contents thereof, and that such contents are in their entirety true and accurate to the best of his/her knowledge and belief.

Date	Printed Name	Signature
07/07/2022	Pawel Markiewicz	/s/Pawel Markiewicz

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EXECUTION

In accordance with 28 U.S.C. § 1746, and subject to the penalties of 18 U.S.C. § 1001 and 22 U.S.C. § 618, the undersigned swears or affirms under penalty of perjury that he/she has read the information set forth in this statement filed pursuant to the Foreign Agents Registration Act of 1938, as amended, 22 U.S.C. § 611 *et seq.*, that he/she is familiar with the contents thereof, and that such contents are in their entirety true and accurate to the best of his/her knowledge and belief.

Date	Printed Name	Signature
July 7, 2022	Paweł Markiewicz	

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U.S. Department of Justice

Washington, DC 20530

Exhibit B to Registration Statement Pursuant to the Foreign Agents Registration Act of 1938, as amended

INSTRUCTIONS. A registrant must furnish as an Exhibit B copies of each written agreement and the terms and conditions of each oral agreement with his foreign principal, including all modifications of such agreements, or, where no contract exists, a full statement of all the circumstances by reason of which the registrant is acting as an agent of a foreign principal. Compliance is accomplished by filing an electronic Exhibit B form at https://www.fara.gov.

Privacy Act Statement. The filing of this document is required for the Foreign Agents Registration Act of 1938, as amended, 22 U.S.C. § 611 *et seq.*, for the purposes of registration under the Act and public disclosure. Provision of the information requested is mandatory, and failure to provide the information is subject to the penalty and enforcement provisions established in Section 8 of the Act. Every registration statement, short form registration statement, supplemental statement, exhibit, amendment, copy of informational materials or other document or information filed with the Attorney General under this Act is a public record open to public examination, inspection and copying during the posted business hours of the FARA Unit in Washington, DC. Statements are also available online at the FARA Unit's webpage: https://www.fara.gov. One copy of every such document, other than informational materials, is automatically provided to the Secretary of State pursuant to Section 6(b) of the Act, and copies of any and all documents are routinely made available to other agencies, departments and Congress pursuant to Section 6(c) of the Act. The Attorney General also transmits a semi-annual report to Congress on the administration of the Act which lists the names of all agents registered under the Act and the foreign principals they represent. This report is available to the public in print and online at: https://www.fara.gov .

Public Reporting Burden. Public reporting burden for this collection of information is estimated to average .32 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Chief, FARA Unit, Counterintelligence and Export Control Section, National Security Division, U.S. Department of Justice, Washington, DC 20530; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

1. Name of Registrant	2. Registration Number
Polish Institute of International Affairs - Washington DC Office LLC	7134

3. Name of Foreign Principal
Polish Institute of International Affairs

Check Appropriate Box:

4. ☒ The agreement between the registrant and the above-named foreign principal is a formal written contract. If this box is checked, attach a copy of the contract to this exhibit.

5. ☐ There is no formal written contract between the registrant and the foreign principal. The agreement with the above-named foreign principal has resulted from an exchange of correspondence. If this box is checked, attach a copy of all pertinent correspondence, including a copy of any initial proposal which has been adopted by reference in such correspondence.

6. ☐ The agreement or understanding between the registrant and the foreign principal is the result of neither a formal written contract nor an exchange of correspondence between the parties. If this box is checked, give a complete description below of the terms and conditions of the oral agreement or understanding, its duration, the fees and expenses, if any, to be received.

7. What is the date of the contract or agreement with the foreign principal? 06/30/2022

8. Describe fully the nature and method of performance of the above indicated agreement or understanding.

Individual will serve as Executive Director of Polish Institute of International Affairs - Washington DC Office LLC and provide the Polish Institute of International Affairs - Washington DC Office LLC with counsel and guidance on relations with the U.S Government, and policy and academic communities in the United States. Individual's activities will consist of communications with members of policy circles and academia and lobbying of Congress and departments of the executive branch, and other related activities in furtherance of the scope, as appropriate.

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9. Describe fully the activities the registrant engages in or proposes to engage in on behalf of the above foreign principal.

Registrant will provide counsel and guidance on relations with the U.S Government, and policy and academic communities in the United States. Registrant's activities will consist of communications with members of policy circles and academia and lobbying of Congress and departments of the executive branch, and other related activities in furtherance of the scope, as appropriate.

10. Will the activities on behalf of the above foreign principal include political activities as defined in Section 1(o) of the Act[1].

Yes ☒ No ☐

If yes, describe all such political activities indicating, among other things, the relations, interests or policies to be influenced together with the means to be employed to achieve this purpose. The response must include, but not be limited to, activities involving lobbying, promotion, perception management, public relations, economic development, and preparation and dissemination of informational materials.

Registrant's activities will consist of communications with members of policy circles and academia and lobbying of Congress and departments of the executive branch, and other related activities in furtherance of the scope, as appropriate.

11. Prior to the date of registration[2] for this foreign principal has the registrant engaged in any registrable activities, such as political activities, for this foreign principal?

Yes ☐ No ☒

If yes, describe in full detail all such activities. The response should include, among other things, the relations, interests, and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored, or delivered speeches, lectures, social media, internet postings, or media broadcasts, give details as to dates, places of delivery, names of speakers, and subject matter. The response must also include, but not be limited to, activities involving lobbying, promotion, perception management, public relations, economic development, and preparation and dissemination of informational materials.

Set forth below a general description of the registrant's activities, including political activities.

Set forth below in the required detail the registrant's political activities.

Date	Contact	Method	Purpose

12. During the period beginning 60 days prior to the obligation to register[3] for this foreign principal, has the registrant received from the foreign principal, or from any other source, for or in the interests of the foreign principal, any contributions, income, money, or thing of value either as compensation, or for disbursement, or otherwise?

Yes ☒ No ☐

If yes, set forth below in the required detail an account of such monies or things of value.

Date Received	From Whom	Purpose	Amount/Thing of Value
06/07/2022	Polish Institute of International Affairs	Initial Capital	$ 20,000.00

$ 20,000.00
Total

13. During the period beginning 60 days prior to the obligation to register[4] for this foreign principal, has the registrant disbursed or expended monies in connection with activity on behalf of the foreign principal or transmitted monies to the foreign principal?

Yes ☒ No ☐

If yes, set forth below in the required detail and separately an account of such monies, including monies transmitted, if any.

Date	Recipient	Purpose	Amount
06/21/2022	Office Depot	Office furniture and equipment	$ 8,327.16
06/22/2022	Ikea	Office furniture and equipment	$ 2,319.97

$ 10,647.13
Total

1 "Political activity," as defined in Section 1(o) of the Act, means any activity which the person engaging in believes will, or that the person intends to, in any way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting, or changing the domestic or foreign policies of the United States or with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

2,3,4 Pursuant to Section 2(a) of the Act, an agent must register within ten days of becoming an agent, and before acting as such.

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EXECUTION

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Date	Printed Name	Signature
07/07/2022	Pawel Markiewicz	/s/Pawel Markiewicz

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EXECUTION

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Date	Printed Name	Signature
July 7, 2022	Paweł Markiewicz	

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MANAGEMENT AND ADVISORY SERVICES AGREEMENT

This Management and Advisory Services Agreement (the "Agreement") dated as of June 30, 2022 is between the Polish Institute of International Affairs – Washington DC office (the "PISM DC") and Pawel Markiewicz ("Consultant") with its principal place of business at 1001 Connecticut Avenue NW, Suite 607, Washington DC 20036. For purposes of this Agreement, the PISM DC and Consultant are referred to collectively as the "Parties".

Scope of Work: Consultant under direction and guidance of the PISM DC will serve as Executive Director of PISM DC and provide the PISM DC with counsel and guidance on relations with the U.S Government, and policy and academic communities in the United States. Consultant's activities will consist of communications with members of policy circles and academia and lobbying of Congress and departments of the executive branch, and other related activities in furtherance of the scope, as appropriate.

Fees & Term: In consideration for the services provided by Consultant, the PISM DC agrees to pay Consultant fixed price of 2,000 U.S. Dollars gross per month for services from September, 2022 until May 31, 2023 unless terminated by either Party in accordance with the terms of this Agreement.

Compliance with Law: Consultant, in performing its duties under the Agreement, will comply with all applicable laws and regulations, including the Foreign Agents Registration Act, Foreign Corrupt Practices Act, the Honest Leadership and Open Government Act of 2007, and the Lobbying Disclosure Act of 1995 as amended.

Payment: The PISM DC will pay Consultant's fee in monthly installments.

Confidentiality: Consultant shall use Confidential Information (as defined below) solely for the purposes expressly contemplated by this Agreement. For the purpose of this Agreement, "Confidential Information" shall mean (i) any nonpublic, confidential, propriety or other information of PISM DC disclosed to Consultant by the PISM DC under this Agreement, and (ii) all of Consultant's work products under this Agreement except for final materials prepared for public disclosure, to other consultants of the PISM DC and, whether or not written or otherwise fixed in any form or medium, regardless of the media on which contained whether or not patentable or copyrightable and whether or not marked, designated or otherwise identified as "confidential", including without limitation, discussion, data, analyses, processes, compilations, forecasts, studies, raw materials, samples, research and development information, records and other documents and other similar and related information concerning the operations of PISM DC. Consultant agrees to maintain that confidentiality and will not disclose to any outside party the information either during the period of contract or afterwards, unless it is required by law.

Ownership of Work Product: Consultant acknowledges that during the term of this Agreement, Consultant may conceive of, discover, invent or create inventions, improvements, new contributions, literary property, material, ideas and discoveries, whether patentable or copyrightable or not (all of the foregoing being collectively referred to herein as "Work Product"). Consultant acknowledges that all of the foregoing shall be owned by and belong exclusively to PISM DC and that Consultant shall have no personal interest therein, provided that they are either related in any manner to the business (commercial or experimental) of PISM DC, or are, in the case of Work Product, conceived or made on the PIMS DC's time or with the use of PIMS DC's facilities or materials. Consultant shall (i) promptly disclose any such Work Product and business opportunities to PISM DC; (ii) assign to PISM DC, upon request and without additional compensation, the entire rights to such Work Product and business opportunities; (iii) sign all papers necessary to carry out the foregoing; and (iv) give testimony in support of Consultant's inventorship or creation in any appropriate case. Consultant agrees that Consultant will

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not assert any rights to any Work Product or business opportunity as having been made or acquired by Consultant prior to the date of this Agreement except for Work Product or business opportunities, if any, disclosed to and acknowledged by the Company in writing prior to the date hereof.

Entire Understanding: This Agreement contains the entire understanding between the Parties. Amendment, modification or waiver of this Agreement may be accomplished with a written instrument signed by both Parties.

Governing Law: This Agreement shall be governed by the laws of the District of Columbia.

Polish Institute of International Affairs –
Washington DC Office LLC
By Polish Institute of International Affairs
Its Sole Member
By Sławomir Dębski
Director

Pawel Markiewicz

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