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OMB No. 1124-0006; Expires May 31, 2020

U.S. Department of Justice

Washington, DC 20530

Exhibit A to Registration Statement Pursuant to the Foreign Agents Registration Act of 1938, as amended

INSTRUCTIONS. Furnish this exhibit for EACH foreign principal listed in an initial statement and for EACH additional foreign principal acquired subsequently. The filing of this document requires the payment of a filing fee as set forth in Rule (d)(1), 28 C.F.R. § 5.5(d)(1). Compliance is accomplished by filing an electronic Exhibit A form at https://www.fara.gov.

Privacy Act Statement. The filing of this document is required by the Foreign Agents Registration Act of 1938, as amended, 22 U.S.C. § 611 *et seq.*, for the purposes of registration under the Act and public disclosure. Provision of the information requested is mandatory, and failure to provide this information is subject to the penalty and enforcement provisions established in Section 8 of the Act. Every registration statement, short form registration statement, supplemental statement, exhibit, amendment, copy of informational materials or other document or information filed with the Attorney General under this Act is a public record open to public examination, inspection and copying during the posted business hours of the Registration Unit in Washington, DC. Statements are also available online at the Registration Unit's webpage: https://www.fara.gov. One copy of every such document, other than informational materials, is automatically provided to the Secretary of State pursuant to Section 6(b) of the Act, and copies of any and all documents are routinely made available to other agencies, departments and Congress pursuant to Section 6(c) of the Act. The Attorney General also transmits a semi-annual report to Congress on the administration of the Act which lists the names of all agents registered under the Act and the foreign principals they represent. This report is available to the public in print and online at: https://www.fara.gov.

Public Reporting Burden. Public reporting burden for this collection of information is estimated to average .49 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Chief, Registration Unit, Counterintelligence and Export Control Section, National Security Division, U.S. Department of Justice, Washington, DC 20530; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

1. Name and Address of Registrant
MMGY Global LLC
4601 Madison Avenue
Kansas City, MO 64112

2. Registration No.
6492

3. Name of Foreign Principal
The Papua New Guinea Tourism Promotion Authority

4. Principal Address of Foreign Principal
Pacific MMI Building Level 5
Port Moresby, Papua New Guinea

5. Indicate whether your foreign principal is one of the following:

- ☒ Government of a foreign country [1]
- ☐ Foreign political party
- ☐ Foreign or domestic organization: If either, check one of the following:
  - ☐ Partnership
  - ☐ Corporation
  - ☐ Association
  - ☐ Committee
  - ☐ Voluntary group
  - ☐ Other *(specify)* _____
- ☐ Individual-State nationality _____

6. If the foreign principal is a foreign government, state:

a) Branch or agency represented by the registrant

Tourism Branch

b) Name and title of official with whom registrant deals

Jerry Agus, CEO

7. If the foreign principal is a foreign political party, state:

a) Principal address

b) Name and title of official with whom registrant deals

c) Principal aim

1 "Government of a foreign country," as defined in Section 1(e) of the Act, includes any person or group of persons exercising sovereign de facto or de jure political jurisdiction over any country, other than the United States, or over any part of such country, and includes any subdivision of any such group and any group or agency to which such sovereign de facto or de jure authority or functions are directly or indirectly delegated. Such term shall include any faction or body of insurgents within a country assuming to exercise governmental authority whether such faction or body of insurgents has or has not been recognized by the United States.

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8. If the foreign principal is not a foreign government or a foreign political party:

a) State the nature of the business or activity of this foreign principal.

b) Is this foreign principal:

Supervised by a foreign government, foreign political party, or other foreign principal	Yes ☐ No ☐
Owned by a foreign government, foreign political party, or other foreign principal	Yes ☐ No ☐
Directed by a foreign government, foreign political party, or other foreign principal	Yes ☐ No ☐
Controlled by a foreign government, foreign political party, or other foreign principal	Yes ☐ No ☐
Financed by a foreign government, foreign political party, or other foreign principal	Yes ☐ No ☐
Subsidized in part by a foreign government, foreign political party, or other foreign principal	Yes ☐ No ☐

9. Explain fully all items answered "Yes" in Item 8(b). *(If additional space is needed, a full insert page must be used.)*

10. If the foreign principal is an organization and is not owned or controlled by a foreign government, foreign political party or other foreign principal, state who owns and controls it.

EXECUTION

In accordance with 28 U.S.C. § 1746, the undersigned swears or affirms under penalty of perjury that he/she has read the information set forth in this Exhibit A to the registration statement and that he/she is familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his/her knowledge and belief.

Date of Exhibit A	Name and Title	Signature
January 02, 2020	Misti Borchers, VP, Director of Accounting Operations	/s/ Misti Borchers eSigned

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U.S. Department of Justice

Washington, DC 20530

Exhibit B to Registration Statement Pursuant to the Foreign Agents Registration Act of 1938, as amended

INSTRUCTIONS. A registrant must furnish as an Exhibit B copies of each written agreement and the terms and conditions of each oral agreement with his foreign principal, including all modifications of such agreements, or, where no contract exists, a full statement of all the circumstances by reason of which the registrant is acting as an agent of a foreign principal. Compliance is accomplished by filing an electronic Exhibit B form at https://www.fara.gov.

Privacy Act Statement. The filing of this document is required for the Foreign Agents Registration Act of 1938, as amended, 22 U.S.C. § 611 *et seq.*, for the purposes of registration under the Act and public disclosure. Provision of the information requested is mandatory, and failure to provide the information is subject to the penalty and enforcement provisions established in Section 8 of the Act. Every registration statement, short form registration statement, supplemental statement, exhibit, amendment, copy of informational materials or other document or information filed with the Attorney General under this Act is a public record open to public examination, inspection and copying during the posted business hours of the Registration Unit in Washington, DC. Statements are also available online at the Registration Unit's webpage: https://www.fara.gov. One copy of every such document, other than informational materials, is automatically provided to the Secretary of State pursuant to Section 6(b) of the Act, and copies of any and all documents are routinely made available to other agencies, departments and Congress pursuant to Section 6(c) of the Act. The Attorney General also transmits a semi-annual report to Congress on the administration of the Act which lists the names of all agents registered under the Act and the foreign principals they represent. This report is available to the public in print and online at: https://www.fara.gov.

Public Reporting Burden. Public reporting burden for this collection of information is estimated to average .33 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Chief, Registration Unit, Counterintelligence and Export Control Section, National Security Division, U.S. Department of Justice, Washington, DC 20530; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

1. Name of Registrant	2. Registration No.
MMGY Global, LLC	6492

3. Name of Foreign Principal

The Papua New Guinea Tourism Promotion Authority

Check Appropriate Box:

4. ☒ The agreement between the registrant and the above-named foreign principal is a formal written contract. If this box is checked, attach a copy of the contract to this exhibit.

5. ☐ There is no formal written contract between the registrant and the foreign principal. The agreement with the above-named foreign principal has resulted from an exchange of correspondence. If this box is checked, attach a copy of all pertinent correspondence, including a copy of any initial proposal which has been adopted by reference in such correspondence.

6. ☐ The agreement or understanding between the registrant and the foreign principal is the result of neither a formal written contract nor an exchange of correspondence between the parties. If this box is checked, give a complete description below of the terms and conditions of the oral agreement or understanding, its duration, the fees and expenses, if any, to be received.

7. Describe fully the nature and method of performance of the above indicated agreement or understanding.

Provide monthly website and chatbot maintenance services for client-hosted website.

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8. Describe fully the activities the registrant engages in or proposes to engage in on behalf of the above foreign principal.

See #7.

9. Will the activities on behalf of the above foreign principal include political activities as defined in Section 1(o) of the Act and in the footnote below? Yes ☐ No ☒

If yes, describe all such political activities indicating, among other things, the relations, interests or policies to be influenced together with the means to be employed to achieve this purpose.

EXECUTION

In accordance with 28 U.S.C. § 1746, the undersigned swears or affirms under penalty of perjury that he/she has read the information set forth in this Exhibit B to the registration statement and that he/she is familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his/her knowledge and belief.

Date of Exhibit B	Name and Title	Signature
January 02, 2020	Misti Borchers, VP, Director of Accounting Ops	/s/ Misti Borchers eSigned

Footnote: "Political activity." as defined in Section 1(o) of the Act, means any activity which the person engaging in believes will, or that the person intends to. in any way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting, or changing the domestic or foreign policies of the United States or with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

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PROJECT ESTIMATE

Client: Papua New Guinea Tourism Promotion Authority

Job Name: Website and Chatbot Maintenance

Estimate Date: 5/3/19

This Estimate Expires: 5/31/19

WEBSITE MAINTENANCE & FEATURE REQUEST PROCESS

MMGY follows a four-phase process for website maintenance and feature requests. Our project management and technical operations team drives this process by ensuring client needs are being met, keeping you informed and gaining approvals throughout the lifecycle of your websites.

PLAN

Our maintenance cycle begins with the collection, documentation and prioritization of your maintenance requests. Following our collaboration on maintenance requests, our team will determine the level of effort for the requests through technical estimates. Upon completion of technical estimates, our project management team will outline for you the estimates, itemize which requests can be addressed in a given deployment cycle and provide a timeline for the completion of maintenance items. At that time, you will be able to review the maintenance plan and provide your feedback and/or approval.

DEVELOP

Once a maintenance plan is approved it is moved into development. Our development team will collaborate closely with project management and technical operations team to ensure that all agreed to items are addressed and accounted for. During this time we will engage any number of team members to accomplish your requests including: Interactive Art Director, User Experience Designer, Front-End Developer and Back-End Developer. Upon completion of the development, the code will be released to your website staging environment in order to enter the next phase of maintenance.

TEST

Quality assurance (QA) is a fundamental part of our web development practice.With the code deployed to the staging environment, we enter into the testing and review phase. During this time our QA team will review the release to ensure all business and technical requirements are met. Our developers will be responsible for unit testing and our QA team will perform integration and functionality testing before the site is submitted to you for User Acceptance Testing (UAT). If any items fail UAT, our team will quickly

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address those items for further UAT validation. Once your organization has approved UAT, we will move to deploy the updates to your website.

DEPLOY

Following the completion of testing, our team will deploy the update to the production (public facing) environment of your website. Regression testing will be executed to ensure the website functions as intended and that the update released is not adversely affecting existing features. If during regression testing, we encounter an issue, we will initiate troubleshooting and advise you as to the status of the update. If we are unable to resolve the issue within one hour, we will rollback the website to the previous version, return to testing and repeat the cycle until regression testing passes. Once the website passes regression testing, the website will be updated and the maintenance cycle will be completed.

DEFINITION OF MAINTENANCE SUPPORT SERVICES

SERVICES INCLUSIVE OF MAINTENANCE FEE

PAPUA NEW GUINEA TOURISM PROMOTION AUTHORITY WEBSITE & CHATBOT

The services and pricing provided in this proposal are specific to the following websites and chatbots:

Website - https://www.papuanewguinea.travel/

Chatbot - https://chatfuel.com/bot/PNGTourismGlobal

WEBSITE MAINTENANCE

Website maintenance is intended to be allocated for the ongoing care and support of the website base code, features and functionality. Website maintenance items are considered to be tasks that require two (2) hours or less of creative or development time to accomplish. For any task requiring more than two (2) hours of creative or development time, MMGY will provide a written project estimate and will require Papua New Guinea Tourism Promotion Authority approval before proceeding.

Examples of maintenance items include:

- Minor bug fixes
- Monitoring and addressing site performance
- Updates to links
- Addressing 404 page errors
- Communicating emergency information

Papua New Guinea Tourism Promotion Authority will communicate all maintenance requests via email, and MMGY will keep an ongoing request status document for review and collaborative prioritization on a monthly status call. Maintenance hours must be used in the month they are allocated. Hours cannot roll-over or be used prior to the beginning of the month where they are allocated.

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Hours will be billable in 30-minute increments with a one hour minimum. Maintenance items are performed during normal business hours (9:00am - 6:00pm Eastern Standard Time / 8:00am - 5pm Central Time / 6:00am - 3pm Pacific Time, Monday through Friday).

If Papua New Guinea Tourism Promotion Authority requests work outside of the website maintenance scope of work outlined in this agreement, Papua New Guinea Tourism Promotion Authority will be provided a written project estimate for approval prior to any overage work being completed. New website work is considered a non-maintenance request and will be estimated in accordance with the website feature requests guidelines defined below.

MMGY assumes no responsibility for problems resulting from client or third party changes to the original code base not implemented by MMGY development team. Any work to repair client or third party changes to the original code base will be considered a non-maintenance request and will follow definitions of services provided below.

CHATBOT MAINTENANCE

Chatbot maintenance is intended to be allocated for the ongoing care and support of the ChatFuel chatbot developed by MMGY including ongoing ChatFuel content updates, Dialogflow AI training, attribute tagging, sequences and broadcasting. Chatbot maintenance items are considered to be tasks that require two (2) hours or less of creative or development time to accomplish. For any task requiring more than two (2) hours of creative or development time, MMGY will provide a written project estimate and will require Papua New Guinea Tourism Promotion Authority approval before proceeding.

MMGY assumes no responsibility for chatbot technology service technology providers (Facebook Messenger, Chatfuel, Dialogflow, Janis or Slack) uptime or any service impact from future changes made by chatbot technology service providers.

DEFINITION OF NON-MAINTENANCE SUPPORT SERVICES

SERVICES OUTSIDE OF MAINTENANCE REQUIRING ADDITIONAL ESTIMATING

WEBSITE FEATURE REQUESTS

Requests made to MMGY exceeding two (2) hours development time to accomplish changes will be considered to be website feature requests to the existing website and are not considered under the website maintenance agreement. Website feature requests made by Papua New Guinea Tourism Promotion Authority will be estimated by MMGY for time to complete work, timing to implement changes and cost. Papua New Guinea Tourism Promotion Authority will have the opportunity to review and approve project estimates prior to work being completed and billed.

Examples of website feature request items include:

- Enhancements to existing features and functionality
- New features and functionality
- Creation of new pages, templates and sections of the website

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- Any request requiring backend development of Drupal CMS

It is the recommendation of MMGY to implement quarterly feature updates to the website.

If Papua New Guinea Tourism Promotion Authority requests work outside of an approved website feature project estimate or work that is caused, either in whole or in part, by Papua New Guinea Tourism Promotion Authority or a third party and requires MMGY support, Papua New Guinea Tourism Promotion Authority will be provided a written project estimate for approval prior to any overage work being completed.

NON-MAINTENANCE REQUESTS AND OVERAGES

Out of scope work shall be billed the rate of $175 per hour for any project management, creative, development, quality assurance and system administrator hours outside of the monthly maintenance retainer during normal business hours (9:00am - 6:00pm Eastern Standard Time / 8:00am - 5pm Central Time / 6:00am - 3pm Pacific Time, Monday through Friday) billable in 30-minute increments with a one hour minimum. Out of scope maintenance required outside of normal business hours will be billed at $225 per hour. All additional maintenance charges will be approved by Papua New Guinea Tourism Promotion Authority via a separate project estimate.

EXPEDITED MAINTENANCE SUPPORT

Web maintenance support requiring expedited service and timelines will incur a 25% rush fee based on the estimated value of the maintenance costs. The rush fee will be billed incrementally regardless of whether the expedited maintenance work was in or out of scope. This excludes work required to restore the site in during an outage.

WEBSITE OUTAGES AND EMERGENCY SUPPORT

OUTAGES DURING NORMAL BUSINESS HOURS

A website outage is defined as the website being inaccessible or offline. In the event that an outage is caused, either in whole or in part, by Papua New Guinea Tourism Promotion Authority or a third party and requires support during regular business hours (9:00am - 6:00pm Eastern Standard Time / 8:00am - 5pm Central Time / 6:00am - 3pm Pacific Time, Monday through Friday), Papua New Guinea Tourism Promotion Authority will be billed at an hourly rate of $225 per hour, billable in 30-minute increments with a one hour minimum.

Emergency support during normal business hours is considered outside of website maintenance and will be billed incrementally to the monthly website maintenance fee.

MMGY will move quickly to address any outages during normal business hours that may occur, but cannot guarantee website uptime or the speed and timing by which the website may be restored.

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WEBSITE MAINTENANCE RESOURCE ALLOCATION

MARKETING TECHNOLOGY		
ROLE	**FULL TIME EQUIVALENT**	**ANNUAL HOURS**
VP, Marketing Technology	**<1%**	**6 hours**
Front End Developer	**3%**	**54 hours**
Technical Operations Specialist	**3%**	**43 hours**
Marketing Technology Strategist	**3%**	**48 hours**

SCOPED TOTALS
ESTIMATED ANNUAL HOURS: 151
MMGY GLOBAL ASSOCIATES ENGAGED: 4

WEBSITE MAINTENANCE PRICING

SERVICE FEES		
DESCRIPTION	**MONTHLY**	**ANNUAL**
Web Maintenance	$1,500/month	$18,000/year
Chatbot Maintenance	$700/month	$8,400/year
TOTAL	**$2,200/month**	**$26,400/year**

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OUTAGES OUTSIDE OF NORMAL BUSINESS HOURS

In the event that an outage is caused, either in whole or in part, by Papua New Guinea Tourism Promotion Authority or a third party and requires support after regular business hours (9:00am - 6:00pm Eastern Standard Time / 8:00am - 5pm Central Time / 6:00am - 3pm Pacific Time, Monday through Friday), Papua New Guinea Tourism Promotion Authority will be billed at an hourly rate of $275 per hour, billable in 30-minute increments with a one hour minimum.

To minimize any down time during an after hours outage or error, this agreement provides for up to five (5) hours of support time that does not require specific client approval and will be billed based on actual hours of support. For any emergency support that requires more than five (5) hours of development time, MMGY will provide a written project estimate and will require Papua New Guinea Tourism Promotion Authority approval before proceeding. In the event that MMGY is unable to secure written approval for additional development support, MMGY assumes no responsibility for extended outages or errors. In the event that it is determined that the solution to restore the website must be executed by the Papua New Guinea Tourism Promotion Authority or third party, MMGY time invested in researching and diagnosing the problem is billable.

Emergency after hours support is considered outside of monthly website maintenance and will be billed incrementally to the monthly website maintenance fee.

MMGY will move quickly to address any outages outside normal business hours that may occur, but cannot guarantee website uptime or the speed and timing by which the website may be restored.

CLIENT RESPONSIBILITIES

For the purposes of MMGY providing website maintenance services, Papua New Guinea Tourism Promotion Authority agrees to provide MMGY with access to its website and clearly communicate website maintenance and feature requests. Additionally, it is the expectation of MMGY that Papua New Guinea Tourism Promotion Authority will attend scheduled meetings, provide timely feedback and approvals in order to efficiently address website needs.

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ESTIMATED WEBSITE FEATURE REQUEST ALLOCATION*

MARKETING TECHNOLOGY		
ROLE	FULL TIME EQUIVALENT	ANNUAL HOURS
Project Manager	1%	25 hours
Interactive Art Director	<1%	12 hours
UX Designer	<1%	12 hours
Front End Developer	3%	52 hours
Back End Developer	5%	90 hours
Technical Operations Specialist	3%	50 hours
Marketing Technology Strategist	<1%	12 hours

SCOPED TOTALS
ESTIMATED ANNUAL HOURS: 253
MMGY GLOBAL ASSOCIATES ENGAGED: 7

WEBSITE FEATURE REQUEST PRICING ESTIMATE*

SERVICE FEES		
DESCRIPTION	QUARTERLY	ANNUAL
Website Feature Requests	$11,062.50/quarter	$44,250/year
TOTAL	**$11,062.50/quarter**	**$44,250/year**

**Web Feature estimate provided for reference only. All website feature requests will be scoped and estimated separately for client review and approval.*

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ADDITIONAL DECLARATIONS

1. Upon signed approval, Papua New Guinea Tourism Promotion Authority will be invoiced monthly $2,200 for website and chatbot maintenance services as outlined in the 12 month project estimate detailed above.
2. Any requests outside of project estimate will be scoped and provided to the client for approval.
3. Both parties have the right to terminate the agreement with 90 days written notice.

Papua New Guinea Tourism Promotion Authority

Authorized Signature

CEO AGL - CEO

Print Name and Title

3/7/2019

Date

MMGY

Authorized Signature

Robert Patterson, VP Marketing Technology

Print Name and Title

7/8/19

Date

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