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U.S. Department of Justice

Washington, DC 20530

Exhibit B to Registration Statement Pursuant to the Foreign Agents Registration Act of 1938, as amended

INSTRUCTIONS. A registrant must furnish as an Exhibit B copies of each written agreement and the terms and conditions of each oral agreement with his foreign principal, including all modifications of such agreements, or, where no contract exists, a full statement of all the circumstances by reason of which the registrant is acting as an agent of a foreign principal. Compliance is accomplished by filing an electronic Exhibit B form at https://www.fara.gov.

Privacy Act Statement. The filing of this document is required for the Foreign Agents Registration Act of 1938, as amended, 22 U.S.C. § 611 *et seq.*, for the purposes of registration under the Act and public disclosure. Provision of the information requested is mandatory, and failure to provide the information is subject to the penalty and enforcement provisions established in Section 8 of the Act. Every registration statement, short form registration statement, supplemental statement, exhibit, amendment, copy of informational materials or other document or information filed with the Attorney General under this Act is a public record open to public examination, inspection and copying during the posted business hours of the Registration Unit in Washington, DC. Statements are also available online at the Registration Unit's webpage: https://www.fara.gov. One copy of every such document, other than informational materials, is automatically provided to the Secretary of State pursuant to Section 6(b) of the Act, and copies of any and all documents are routinely made available to other agencies, departments and Congress pursuant to Section 6(c) of the Act. The Attorney General also transmits a semi-annual report to Congress on the administration of the Act which lists the names of all agents registered under the Act and the foreign principals they represent. This report is available to the public in print and online at: https://www.fara.gov.

Public Reporting Burden. Public reporting burden for this collection of information is estimated to average .33 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Chief, Registration Unit, Counterintelligence and Export Control Section, National Security Division, U.S. Department of Justice, Washington, DC 20530; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

1. Name of Registrant	2. Registration No.
The Policy Agency, LLC	6213

3. Name of Foreign Principal

Consulate General of Japan in Boston

Check Appropriate Box:

4. ☒ The agreement between the registrant and the above-named foreign principal is a formal written contract. If this box is checked, attach a copy of the contract to this exhibit.

5. ☐ There is no formal written contract between the registrant and the foreign principal. The agreement with the above-named foreign principal has resulted from an exchange of correspondence. If this box is checked, attach a copy of all pertinent correspondence, including a copy of any initial proposal which has been adopted by reference in such correspondence.

6. ☐ The agreement or understanding between the registrant and the foreign principal is the result of neither a formal written contract nor an exchange of correspondence between the parties. If this box is checked, give a complete description below of the terms and conditions of the oral agreement or understanding, its duration, the fees and expenses, if any, to be received.

7. Describe fully the nature and method of performance of the above indicated agreement or understanding.

Registrant activities were not previously governed by a formal contract. Registrant activities remain as agreed previously as reported in Supplemental Statements. My activities are now governed by the contract attached.

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8. Describe fully the activities the registrant engages in or proposes to engage in on behalf of the above foreign principal.

The Registrant will provide monthly reports on political developments in New England. On occasion, I will facilitate meetings for the Consul General of Japan in Boston.

9. Will the activities on behalf of the above foreign principal include political activities as defined in Section 1(o) of the Act and in the footnote below? Yes ☒ No ☐

If yes, describe all such political activities indicating, among other things, the relations, interests or policies to be influenced together with the means to be employed to achieve this purpose.

Registrant will provide background materials on the policy and political development that are of interest to Japan to further already existing excellent relations between the Japan and the United States.

EXECUTION

In accordance with 28 U.S.C. § 1746, the undersigned swears or affirms under penalty of perjury that he/she has read the information set forth in this Exhibit B to the registration statement and that he/she is familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his/her knowledge and belief.

Date of Exhibit B	Name and Title	Signature
5/24/19	Anne Smith Caparso, Principal	

Footnote: "Political activity," as defined in Section 1(o) of the Act, means any activity which the person engaging in believes will, or that the person intends to, in any way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting, or changing the domestic or foreign policies of the United States or with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

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THE POLICY AGENCY, LLC

POLITICAL CONSULTING SERVICE AGREEMENT

This Agreement is effective the first day of April, 2019, by and between the Consulate General of Japan in Boston, whose address is in Boston, Massachusetts (hereinafter referred to as "Client"), and Anne Smith, Principal of The Policy Agency, LLC, whose principal place of business is in Portsmouth, New Hampshire (hereinafter referred to as "Agency").

Whereas Agency performs services as a political consultant, and;

Whereas Client wishes to procure these services from Agency;

Therefore, for good and valuable consideration both given and received, the acknowledgement and sufficiency of which is attested to by the signatures of Client and Agency to this Agreement, the parties enter into the following terms and conditions:

1. The term of this Agreement shall be for a project beginning on the first day of April, 2019, to run through the thirty-first day of March, 2020.
2. Agency hereby agrees to provide political consulting services as it may deem appropriate and as directed by Client.
3. As compensation for these political consulting services, Client hereby agrees to pay Agency a fee of two thousand five hundred dollars ($2,500) per quarter. Client will remit payment by the last day of every quarter according to invoice submitted by Agency.
4. This Agreement is the only mutual agreement and understanding between Client and Agency and supersedes any prior written or oral agreement or understanding that the parties might have had.
5. Both Client and Agency acknowledge that the confidentiality of this Agreement is critical to its proper implementation. Therefore, neither party shall reveal the relationship contemplated in this Agreement, or any activities as a result of it, except those items as required by law.
6. Agency shall keep strictly confidential any and all information regarding the business or affairs of Client that are disclosed to, acquired by, or developed by Agency. Agency shall furthermore not use such information for any purpose other than Agency's performance hereunder, except with the prior written consent of Client.

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7. Both parties reserve the right to terminate this Agreement, with 30 days' written notice, for any reason.
8. Agency shall continue to register and maintain current filings as required under the Foreign Agents Registration Act.
9. The laws of the Commonwealth of Massachusetts shall govern this Agreement.
10. All modifications to this Agreement shall be made in writing and by the mutual consent in writing of both parties to it.

To Agency:

Anne Smith
Principal
The Policy Agency, LLC
One New Hampshire Avenue, Suite 125
Portsmouth, NH 03801

To Client:

Yasushi Nakamura
Acting Consul General
Consulate General of Japan in Boston
Federal Reserve Plaza, 22nd Floor
600 Atlantic Avenue
Boston, MA 02210

In witness whereof, the parties hereto have caused this Agreement to be duly executed as of the day and year first written above.

The Policy Agency, LLC

By: _____

Anne Smith, Principal

Consulate General of Japan in Boston

By: _____

Yasushi Nakamura, Acting Consul General

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