**U.S. Department of Justice**
Washington D.C. 20530

Amendment to Registration Statement
*Pursuant to the Foreign Agents Registration Act of 1938, as amended*

OMB No. 1105-0004

Privacy Act Statement. Every registration statement, short form registration statement, supplemental statement, exhibit, amendment, dissemination report, copy of political propaganda or other document or information filed with the Attorney General under this act is a public record open to public examination, inspection and copying during the posted business hours of the Registration Unit in Washington, D.C. One copy is automatically provided to the Secretary of State pursuant to Section 6(b) of the Act, and copies of such documents are routinely made available to other agencies, departments and Congress pursuant to Section 6(c) of the Act. Finally, the Attorney Genreral transmits an annual report to the Congress on the Administration of the Act which lists the names of all agents and the nature, sources and content of the political propaganda disseminated or distributed by them. This report is available to the public.

Public Reporting Burden. Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Chief, Registration Unit, Criminal Division, U.S. Department of Justice, Washington, D.C. 20530; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, D.C. 20503.

| 1. Name of Registrant | 2. Registration No. |
|---|---|
| BRITISH TOURIST AUTHORITY | 579 |

3. This amendment is filed to accomplish the following indicated purpose or purposes:

☒ To correct a deficiency in

☐ Initial Statement

☒ Supplemental Statement for 6 months period ending September 30, 1991

☐ To give notice of change in an exhibit previously filed.

☐ To give a 10-day notice of a change in information as required by Section 2(b) of the Act.

☐ Other purpose *(specify)* _____

4. If this amendment requires the filing of a document or documents, please list-

5. Each item checked above must be explained below in full detail together with, where appropriate, specific reference to and identity of the item in the registration statement to which it pertains. If more space is needed, full size insert sheets may be used.

Item 11 - In accordance with Statutory Responsibilities placed on it by the British Parliament, The British Tourist Authority (BTA) concerns itself solely with the promotion of tourism from the United States to Britain. BTA's activities are non-commercial and fit within the Guidelines for Foreign Government Tourism Bodies operating in the U.S. as laid down by the member agencies of the U.S. National Tourism Policy Council.

BTA's offices in New York, Chicago, Los Angeles and Atlanta provide tourist information to potential tourists to Britain, to the U.S. media and to the U.S. travelindustry. Examples of BTA literature distributed as part of this service have been submitted with this statement under separate cover. BTA also took part in tourism promotion events, business conventions, training workshops and seminars. BTA in general co-operated with British and American travel interests in the promotion of business and leisure travel to all parts of Britain.

FORM CRM-158
SEP.88

The undersigned swear(s) or affirm(s) that he has *(they have)* read the information set forth in this amendment and that he is *(they are)* familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his *(their)* knowledge and belief.

PETER T. HAMAN

MANAGER FINANCE & ADMIN

BCA.

*(All copies of this amendment shall be signed and sworn to before a notary public or other person authorized to administer oaths by the agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions who are in the United States, if the registrant is an organization.)*

Subscribed and sworn to before me at New York, New York

this 10th day of February ,19 92

(Notary or other officer)

GARY ALLEN GARZA
Notary Public, State of New York
No. 31-4691487
Qualified in New York County
Commission Expires September 30, 1992

My commission expires _____

*U.S. GPO: 1991-300-811/49217

**British Tourist Authority**
40 West 57th Street,
New York, N.Y. 10019-4001

Tourist & Travel Trade Information (212) 581-4700
Executive Offices (212) 581-4708
Telex 237798 Fax (212) 265-0649

ITEM 12

LONDON GENERAL LEDGER

APRIL - SEPTEMBER 1991

| Date | To Whom | Purpose | Amount |
|---|---|---|---|
| 4/1/91-9/30/91 | VARIOUS | Operations & Promo. | |

| | NEW YORK | CHICAGO | LOS ANGELES | ATLANTA | DALLAS | TOTAL |
|---|---|---|---|---|---|---|
| Sal.& Taxes | 498,397 | 67,867 | 79,393 | 25,114 | | 670,771 |
| Accomodations | 207,981 | 36,174 | 25,383 | 8,328 | | 277,866 |
| Distribution | 132,232 | 36,063 | 32,906 | 5,238 | | 206,439 |
| Travel | 15,696 | 4,629 | 8,422 | 4,116 | ( 5) | 32,858 |
| Ent. | 1,446 | 865 | 498 | 802 | | 3,611 |
| General Off. | 86,877 | 12,058 | 19,831 | 8,712 | 98 | 127,576 |
| Promotion | 131,412 | 8,722 | 9,807 | 3,249 | | 153,190 |
| Advances | 3,618 | | 500 | 300 | | 4,418 |
| Suspense | 18,242 | | | | | 18,242 |
| 90/91 Provisions | ( 7,416) | ( 89) | (1,324) | (2,066) | | (10,895) |
| TOTAL | 1,088,485 | 166,289 | 175,416 | 53,793 | 93 | 1,484,076 |

NOTE: THESE FIGURES ARE DIFFERENT TO THE FIGURES SUBMITTED ALREADY DUE TO LONDON NOT PROCESSING SALARIES AND JOURNAL ENTRIES FOR THE MONTH OF SEPTEMBER. THE NEXT REPORT WILL REFLECT THESE CORRECTED FIGURES ALONG WITH OCTOBER TO MARCH 1992.

Roger Hardman

MANAGER, FINANCE - Admin BTA

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**British Tourist Authority**
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# CHART OF ACCOUNTS

## SALARIES

| | |
|---|---|
| 018 | Mobile - Local |
| 035 | Moblie - Rent Allowance |
| 036 | Moblie - Utilities |
| 037 | Mobile - Children's Air Fare |
| 038 | Mobile - Children's School Fees |
| 030 | Local Salaries |
| 030/1 | Local Salary Overheads |

## ENTERTAINMENT

| | |
|---|---|
| 057 | Entertainment |

## TRAVEL & SUBSISTENCE

| | |
|---|---|
| 062/1 | Travel & Subsistence |
| 062/2 | Vehicle Running Expenses |

## ACCOMODATION CHARGES

| | |
|---|---|
| 120/1 | Office Rental & Service Charge |
| 120/2 | Utilities & Rates |
| 120/3 | Repairs & Maintenance |
| 120/4 | Heat, Light & Cleaning |
| 120/5 | Subletting Rents |

## GENERAL OFFICE EXPENSES

| | |
|---|---|
| 198/1/1 | Insurance |
| 198/1/2 | Professional Fees |
| 198/1/3 | Stationery |
| 198/1/4 | Photocopy Expenses |
| 198/1/5 | Bank Charges |
| 198/1/6 | Data Processing Software |
| 198/2/5 | Equipment-Purchase/Maintenance |
| 198/3/1 | Postage/Courier |
| 198/4/1 | Telephone, Telex & Fax Expenses |

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**PROMOTION**

| | |
|---|---|
| 218A | General - for Area Offices |
| 218A | Promo A - R. Franklin |
| 218B | Promo B - " " |
| 218C | Promo C - Public Relations |
| 218D | Promo D - Travel Trade |
| 218E | Promo E - Business Travel |
| 218F | Promo F - Information |
| 218G | Promo G - D. Fored |
| 218H | Promo H - B. Pace _Travel) |
| 218I | ASTA |
| 218J | BRITAINEWS |
| 218K | U K Familiarization Trips |

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| | |
|---|---|
| 250/1 | Distribution |
| 250/2 | Storage & Warehouse Charges |

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| | |
|---|---|
| 671A | Co-Op Rev. Gen. for Area Offices |
| 671 | Co-op Rev. for NYO - See promotion categories |

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| | |
|---|---|
| 560 | Advance |
| 565 | Suspense |
| 599 | Creditor Provisions |
| 899 | Debtor Provisions |

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**HOME OFFICE - LONDON CODES**

| | |
|---|---|
| Check Cashing | 511-7402-582 (USA) |
| Income All Invoices | 511-7401-9103 |
| HO Mobile Medical | 157-2056-0000 |

Northern Ireland Tourist Board

| | |
|---|---|
| Gross Pay | 511-7402-J501 |
| Regular Charges | 511-7402-J500 |
| Health Insurance | 511-7402-J502 |
| Pensions | 511-7402-J503 |

Wales Marketing

| | |
|---|---|
| Travel & Subsistence | IR48452 063-0301 |
| General Office Expense | IR48458 299-0301 |
| Mobile Personal Expenses | 511-7402-583 |
| Office Expenses(Rent,Tax) | IR48457 |

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**PETTY CASH CODES**

| | |
|---|---|
| NEW YORK | 512-7521 |
| CHICAGO | 512-7520 |
| LOS ANGELES | 512-7518 |
| ATLANTA | 512-7519 |

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**OFFICE CODES**

| | |
|---|---|
| NEW YORK | 2001 |
| CHICAGO | 2002 |
| LOS ANGELES | 2003 |
| ATLANTA | 2029 |

# ATTACHMENTS

**to this document can be**

**found in the original file.**