U.S. Department of Justice
Washington, DC 20530

Exhibit A
To Registration Statement
Under the Foreign Agents Registration Act of 1938, as amended

OMB No. 1105-0003

Furnish this exhibit for EACH foreign principal listed in an initial statement and for EACH additional foreign principal acquired subsequently.

1. Name and address of registrant	2. Registration No.
Hill and Knowlton, Inc. 901 31st Street, N.W., Washington, D.C. 20007	3301

3. Name of foreign principal	4. Principal address of foreign principal
New Hampshire Ball Bearings, Inc.	Route 202 Peterborough, NH 03458

5. Indicate whether your foreign principal is one of the following type:

☐ Foreign government

☐ Foreign political party

☐ Foreign or ☒ domestic organization: If either, check one of the following:

☐ Partnership ☐ Committee

☒ Corporation ☐ Voluntary group

☐ Association ☐ Other (specify) _____

☐ Individual—State his nationality _____

6. If the foreign principal is a foreign government, state: N/A

a) Branch or agency represented by the registrant.

b) Name and title of official with whom registrant deals.

7. If the foreign principal is a foreign political party, state: N/A

a) Principal address

b) Name and title of official with whom the registrant deals.

c) Principal aim

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8. If the foreign principal is not a foreign government or a foreign political party,

a) State the nature of the business or activity of this foreign principal

Manufacture and sale of ball bearings, rod-end bearings and related anti-friction products.

b) Is this foreign principal

Owned by a foreign government, foreign political party, or other foreign principal ..... Yes ☐ No XX

Directed by a foreign government, foreign political party, or other foreign principal..... Yes ☐ No XX

Controlled by a foreign government, foreign political party, or other foreign principal ..... Yes XX No ☐

Financed by a foreign government, foreign political party, or other foreign principal..... Yes ☐ No XX

Subsidized in whole by a foreign government, foreign political party, or other foreign principal..... Yes ☐ No XX

Subsidized in part by a foreign government, foreign political party, or other foreign principal..... Yes ☐ No XX

9. Explain fully all items answered "Yes" in Item 8(b). *(If additional space is needed, a full insert page may be used.)*

New Hampshire Ball Bearings, Inc. a New Hampshire corporation, is a subsidiary of NMB (USA)., a California corporation which in turn is a subsidiary of Minebea Co., Ltd., a Japanese corporation.

10. If the foreign principal is an organization and is not owned or controlled by a foreign government, foreign political party or other foreign principal, state who owns and controls it.

N/A

Date of Exhibit A	Name and Title	Signature
September 8, 1988	Charles S. Pucie, Jr. Senior Vice President	

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Washington, DC 20530

Exhibit B
To Registration Statement
Under the Foreign Agents Registration Act of 1938, as amended

OMB No. 1105-0007
Approval Expires Oct. 31, 1983

INSTRUCTIONS: A registrant must furnish as an Exhibit B copies of each written agreement and the terms and conditions of each oral agreement with his foreign principal, including all modifications of such agreements; or, where no contract exists, a full statement of all the circumstances, by reason of which the registrant is acting as an agent of a foreign principal. This form shall be filed in duplicate for each foreign principal named in the registration statement and must be signed by or on behalf of the registrant.

Name of Registrant	Name of Foreign Principal
Hill and Knowlton, Inc.	New Hampshire Ball Bearings, Inc.

Check Appropriate Boxes:

1. [ ] The agreement between the registrant and the above-named foreign principal is a formal written contract. If this box is checked, attach two copies of the contract to this exhibit.

2. [ ] There is no formal written contract between the registrant and foreign principal. The agreement with the above-named foreign principal has resulted from an exchange of correspondence. If this box is checked, attach two copies of all pertinent correspondence, including a copy of any initial proposal which has been adopted by reference in such correspondence.

3. [X] The agreement or understanding between the registrant and foreign principal is the result of neither a formal written contract nor an exchange of correspondence between the parties. If this box is checked, give a complete description below of the terms and conditions of the oral agreement or understanding, its duration, the fees and the expenses, if any, to be received.

Activity is pursuant to an agreement with Tanaka, Ritger & Middleton. Registrant will provide public relations/public affairs services as directed by the law firm to various clients. Tanaka, Ritger & Middleton has served as legal counsel to New Hampshire Ball Bearings, Inc. since March 1985 under an informal arrangement. Registrant will bill New Hampshire Ball Bearings, Inc. monthly for services rendered, at its standard hourly rates, plus disbursements.

4. Describe fully the nature and method of performance of the above indicated agreement or understanding.

Registrant will provide general public relations/public affairs counsel and services.

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5. Describe fully the activities the registrant engages in or proposes to engage in on behalf of the above foreign principal.

Registrant will assist legal counsel for foreign principal regarding the bearings industry. Registrant will also distribute material to the press and communicate with United States officials.

6. Will the activities on behalf of the above foreign principal include political activities as defined in Section 1(o) of the Act?[1]
Yes [X] No [ ]

If yes, describe all such political activities indicating, among other things, the relations, interests or policies to be influenced together with the means to be employed to achieve this purpose.

Registrant may contact by telephone, written correspondence, or personal visits appropriate Executive Branch officials or Congressional members and their staffs in representing the public relations/public affairs interests of the foreign principal.

Date of Exhibit B	Name and Title	Signature
September 8, 1988	Charles S. Pucie, Jr. Senior Vice President	

[1]Political activity as defined in Section 1(o) of the Act means the dissemination of political propaganda and any other activity which the person engaging therein believes will, or which he intends to, prevail upon, indoctrinate, convert, induce, persuade, or in any other way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting, or changing the domestic or foreign policies of the United States or with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

HILL AND KNOWLTON

Hill and Knowlton
Public Affairs Worldwide Co.
Washington Harbour
901 31st Street, N.W.
Washington, D.C. 20007-3838
202-333-7400
Telecopy 202-333-1638
Telex 440143 HKDC

August 4, 1988

Mr. H. William Tanaka
Tanaka, Ritger and Middleton
Suite 303
1919 Pennsylvania Avenue, N.W.
Washington, D.C. 20006

Dear Bill:

For accounting purposes, I need to formalize the arrangement under which Hill and Knowlton, Inc. ("H&K") will provide Tanaka, Ritger And Middleton ("TRM") with public relations counsel.

Under this agreement, H&K will:

> Provide public relations services on behalf of clients of Tanaka, Ritger and Middleton, as requested by TRM, and as agreed upon in writing between H&K and TRM on a project-by-project basis.

The financial arrangements will be as follows:

Charges for the services of H&K will be made at standard hourly rates for participating officers and staff assistants as they are required to carry out the programs and activities approved.

In addition, TRM will reimburse H&K for all out-of-pocket disbursements made in the performance of its duties under this arrangement. TRM will pay H&K a fifteen percent (15%) handling and administration fee on all such disbursements except for "routine disbursements." Routine disbursements will be limited to disbursements for travel, local messengers, in-house photocopying and ordinary communications (telephone, telex and postage). All disbursements for materials, services and rights will be made by H&K as agent for Tanaka, Ritger and Middleton.

Invoices for actual staff time, out-of-pocket expenses and handling fees will be submitted with specific due dates, and TRM will pay each invoice on or before its due date. In the event payment is not made in a timely manner, H&K will charge TRM a late payment penalty of two percent (2%) per month on any overdue and unpaid balance from the previous month(s). In addition, H&K will have the right to suspend all work for TRM's account in the event that any invoice remains outstanding for a period of more than thirty (30) days. TRM agrees to reimburse H&K for all expenses (including reasonable attorneys' fees) incurred in the collection of any overdue and unpaid balance.

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Hill & Knowlton, Inc.

H&K will maintain accurate records of all staff time work and all out-of-pocket expenditures incurred on behalf of the firm and, during the term of this agreement and for one year thereafter, TRM may examine such records upon reasonable notice and during normal business hours. It is understood that the foregoing does not include H&K salary data, overhead and other internal H&K costs or non-billable expenses.

H&K acknowledges its responsibility, both during and after the term of its appointment, to use all reasonable efforts to preserve the confidentiality of any proprietary information or data developed by H&K on behalf of TRM or disclosed by TRM to H&K.

It is understood that H&K cannot undertake to verify facts supplied to it by you or factual matters included in material prepared by us and approved by you. You agree to indemnify and hold harmless H&K from and against any and all losses, claims, damages, expenses (including reasonable legal expenses) or liabilities which H&K may incur (a) based upon information, representations, reports, data or releases furnished or approved by you or your representatives for use or release by H&K and/or (b) resulting from disputes between H&K and third parties related to and/or within the scope of this agreement except where attributable to H&K's failure to use due care.

You also agree to reimburse H&K for time of staff and expenses (including legal expenses) reasonably incurred by us in connection with any litigation commenced or threatened against you (for example, in responding to a document subpoena).

December 31, 1988 HWT JT

H&K's appointment under this arrangement is to extend from July 1, 1988 to ~~June 30, 1989~~, with an automatic renewal after which it will continue indefinitely unless either party gives sixty (60) days' advance written notice of its desire to terminate or modify the agreement.

This agreement represents the entire agreement of the parties and may be amended only by a writing signed by all parties. It shall be governed by and construed in accordance with the laws of the District of Columbia.

Sincerely yours,

HILL AND KNOWLTON, INC.

James C. Jennings
Executive Vice President
H&K/Washington Operations

AGREED AND ACCEPTED:
Tanaka, Ritger and Middleton

By: _____
William Tanaka

Date: Aug 9, 1988

Hill & Knowlton, Inc. HHA